
Declaration of Professional Practices and Procedures

For My Prospective Client's Care Givers

This document has been designed in accordance with the Professional Codes & Ethics, of the consultancy practise in British Columbia, Canada. It is to ensure that you understand my educational and professional background and the boundaries of our professional relationship. You are welcome to share your thoughts, questions and concerns for more information, at any time.

About Myself

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I obtained my medical degree in 2000, in Ontario, Canada. I have been a BC resident since 2002 and have been on the RASP list as a behaviour consultant for North BC since 2004. My specialty while working with autistic children is for the multidisciplinary early intervention program development for the preschoolers, along with BI and therapists training for the program implementation and ongoing program supervision, evaluations and revisions. I also help coordinate the learned skills and strategies into the daycare and preschool levels, with the help of consults and data sharing with the Child Development Centre professionals.

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What Is Behaviour Analysis

Behaviour analysis is a unique method of therapy based on the philosophy that the most important human behaviour is learned over time and is maintained by consequences in the environment. My job as a behaviour analyst is to work with your child's learning behaviours that you would like to see develop over time. I can develop a plan to help your child acquire new learning behaviours to improve his/her social, communication and motor skills level. Some of the time I will be working with your child directly and at other times I may be training significant others as well. With your input, I can also help you discover what is maintaining a less wanted behaviour, discover more appropriate replacement behaviours, and then set up a plan to teach those behaviours.

How I Can Help

Individual assessment, establishing goals and priorities for treatment
Overall design of an individualized intervention program
Development of specific teaching strategies/programs
Training of interventionists and/or parents
Supervision of data collection and analysis, monitoring progress
Behavioural consulting, designing and supervising interventions for challenging behaviour
Designing, implementing, and supervising language and communication programs
Designing, implementing, and supervising programs related to motor skills
Designing, implementing, and supervising programs related to activities of daily living
Designing, implementing, and supervising programs related to sensory play and sensitivities.
Designing, implementing, and supervising programs related to teaching social skills
Designing, implementing, and supervising programs to teach academic skills

I employ ABBS-A as means of evaluation and program setup/ revisions. As a behaviour consultant, I will try to find effective strategies for teaching alternate ways of exploration and learning based on your child's sensory strengths. I will ask you about your goals, I will explain my assessment and the results of my assessment in simple language. I will describe my plan for intervention or treatment and ask for your approval of that plan. I do not make judgments about any unwanted behaviours that a child may have. I try to understand a given behaviour as an adaptive response (a way of coping) and suggest ways and strategies of modifying or replacing that response with a more appropriate one. Please know that it is impossible to guarantee any specific time period for the results regarding the goals. However, you will be able to appreciate a difference in a 6 months' time period. You will be consulted at each step in the process. If at any point you want to terminate our relationship, I will cooperate fully.

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Program Setup and Procedural Breakdown

<i>First 2 Months: 16 hours</i>	(approx)
1. Meeting with the family, explaining the overall setup.	2 hr.
2. Copies of previous reports and assessments.	1 hr.
3. Intensive Solutions' Forms.	0.5 hr.
4. Assessment based on ABBLs-A. 3 one hour in home observation & play sessions.	3- 4 hr
5. Behaviour Plan of Intervention (based on the above observation, evaluation & reviews)	1- hr.
6. Objective & Strategy Breakdown. Binder set up.	2- 4 hr.
7. Visual Boards & PECs.	2- hr.
8. Training the BI (family members are welcome to attend)	2- hr.
9. Program Implementation with the interventionist shadowing.	2- hr.

Over the Next 4 Months: 8 hrs/month.

1. Once a week, 1 hr. play sessions with the child. (4 hrs./ month)
2. Supervising the BI during program implementation.
3. Monthly data analysis and BI feedback.
4. New Objectives and Material Sheets
5. Monthly team meetings.

Program Continuation after the Initial 6 month Period

1. Once a week, 1 hr. Play/work session with the child. (4 hrs./month)
2. 1 hour/month, consulting with the family.
3. 1 hour/month, data analysis feedback and guidelines for the trained BI.
4. Coordinating with other professionals and team members, as requested by the families.
5. Reports, plan updates, visuals and the record keeping paper work.

Client Responsibilities

I can only work with clients who fully inform me of any and all of their concerns.

I will need your full cooperation as I try to understand the various behaviours that are problematic for you. I will be asking a lot of questions and making a few suggestions and I need your total honesty with me at all times. I will be showing you data as part of my ongoing evaluation of treatment and expect that you will attend to the data and give me your true appraisal of conditions.

One of the most unique aspects of behaviour analysis, as a form of treatment is that decisions are made based on objective data that are collected on a regular basis. I will need to take baseline data to first determine the nature and extent of the problem that we are dealing with; then I will devise an intervention or treatment and continue to take data to determine if it is effective. I will show you this data and will make changes in treatment based on it.

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Code of Conduct

I assure that my services will be rendered in a professional and ethical manner consistent with accepted ethical standards. I am required to adhere to the *Guidelines for Responsible Conduct* of the Behaviour Analyst Certification Board®.

Although our relationship involves very personal interactions and discussions, I need you to realize that we have a professional relationship rather than a social one. According to my professional code of ethics, it is not appropriate for me to accept gifts or meals and it is not appropriate for me to be involved with your personal activities such as birthday parties, or family outings.

If at any time it seems that the consultation has become non-productive, I will discuss terminating it and/or providing referral information as needed.

If at any time and for any reason you are dissatisfied with our professional relationship, please let me know. If I am not able to resolve your concerns, you may report these to ACT, BC.

Confidentiality

Clients and their consultants have a confidential and privileged relationship. I do not disclose anything that is observed, discussed or related to clients. In addition, I limit the information that is recorded in your file to protect your privacy. I need you to be aware that the confidentiality has limitations as stipulated by law including the following:

- I have your written consent to release information.
- I am verbally directed by you to tell someone else situations.
- I determine that you are a danger to yourself or others.
- I have reasonable grounds to suspect abuse or neglect of a child.
- I am ordered by a judge to disclose information.

Permission, Appointments and Invoicing

Permission will be requested for taking picture or video clips of the child, family and other contracted services providers during the sessions. This helps kids with ASD process the session experience better and can be used for creating albums and schedule boards.

Appointments will be scheduled on quarterly basis with parents and other team members input.

Clients and the consultant can select quarterly or monthly invoicing formats, depending upon the programming needs, funding feasibility and other considerations.

The current fee for my services is \$100.00/hr. An initial contract of 6 month of services provision is recommended.

Please sign the form indicating that you have read and understand the information in this declaration, Thank you.

Client Signature: _____

Date: _____

Consultant Signature: _____

Date: _____